

Empire Property Management Corp.
625 East Main Street
Branford, CT 06405
Phone 203.488.9500, Fax 203.488.6290, E-mail resales@epmc.co

Resale Documents Request Form

(Only this form will be accepted)

Please e-mail, mail, or fax completed request to Empire Property Management. **Payments should be made payable to Empire Property Management Corp and delivered to the office.**

Please check desired item (if none are checked, we will assume the package will be picked up):

| Order | Item | Cost | Notes |
|-------|---------------------|-----------|--|
| | Resale Package | \$ 125.00 | Requests are processed within 10 business days of receipt of payment. |
| | Fee to mail package | \$ 15.00 | There is no package fee for documents that are picked up |

Delivery Instructions:

| | |
|--|--|
| Mail to: Name: _____ Address: _____ City, State, Zip _____ Phone: _____ | To be picked up by: Name: _____ Phone #: _____ E-mail: _____ |
|--|--|

Please Print all information CLEARLY: Date Requested: _____
 (IMPORTANT: incomplete forms cannot be processed)

Name of Condominium Association: _____

Unit Address: _____

Legal Sellers' Name: _____ Phone # _____

Seller's Attorney: _____ Phone # _____

Purchaser's Legal Name(s): _____ Phone # _____

Purchaser's Address: _____

Purchaser's Attorney: _____ Phone # _____

Projected Closing Date: _____

Contract Price: _____

Will buyer occupy the unit? Yes _____ No _____

If no, please provide mailing address _____

Signature & Title _____ Phone # _____

